



**SOUTHWESTERN REGIONAL ASSOCIATION
OF
REFRIGERATION SERVICE ENGINEERS SOCIETY**

SWRA Member of the Year

This distinguished award is to be presented to an individual based on loyal and ongoing participation in SWRA functions and activities.

1. Selection of the Award winner will be made by the SWRA Member of the Year Committee.
2. The SWRA Member of the Year Committee will be the immediate three (3) SWRA Past Presidents present at the Regional Conference. The immediate Past President will serve as the Chairperson.
3. Sealed letters of nomination shall be sent to the Chairperson of the Committee. . Nominations shall be forwarded no later than fourteen (14) days prior to the Thursday Board meeting held at the SWRA Annual Conference.
4. The following criteria are to be used as guidelines for selection of the award winner:
 - a. Letters of nomination from Chapters, individuals, and industry.
 - b. Attendance at Regional and International meetings.
 - c. Awards and recognition received.
 - d. Offices held at any level.
 - e. Committees chaired and/or served on.
 - f. Any outstanding projects or service to the organization.
5. The award will be an Individual plaque and a name plate on the SWRA Honor Display.
6. The SWRA Sgt at Arms will insure that the plaque is available and that the plaque and name plate are engraved for presentation at the Annual Awards Ceremony.

The SWRA Secretary shall include a copy of the requirements that contains the Chairperson's name and address for nominations to be forwarded.

Revised: 60th Pre-Conference Business Meeting – Waco, Texas
September 12, 2009

(The following can be added for mail outs by Secretary)

Letter of Nominations are to be submitted to the Immediate Past President

No later than XXXXXX(Date)

XXXXXX(Name)

XXXXXX(Address)